

## 704 Air Force City Squadron Royal Canadian Air Cadets



4 February 2018

Parents/Guardians- Please return this form filled in and signed to 704 RC(Air)CS.

To parents/guardians of cadets from 704 Squadron who are participating in the trip to the Warplane Heritage Museum in Hamilton March 10 and 11, 2018.

The purpose of this letter is to formally advise you of the details of this trip and make you aware of the roles, responsibilities and liability of the Air Cadet League, the Department of National Defence/Canadian Forces, cadets and yourself. Your signature at the end of this letter will indicate that you have read and understand this letter and accept the conditions and risks to your son/daughter/ward and yourself under which this trip is being conducted.

### **SPONSORSHIP**

Within the Canadian Cadet program, this activity is NOT part of the normal training program and is described as an “Optional Activity” not funded by the Department of National Defence. Cadet attendance is voluntary only and failure to attend has no effect on a cadet’s career, promotion or selection for other training opportunities.

As an “Optional Activity,” the Department of National Defence neither sponsors this activity nor provides support for it. Our Squadron Sponsoring Committee is this official sponsor for this activity.

### **ESCORTS**

Within the Canadian Forces (CF):

- a. only an officer of the Cadet Instructor Cadre may be appointed as an officer in charge of Royal Canadian Air Cadets; and
- b. only appropriately trained regular and Reserve personnel and Civilian Instructors (CI’s) are authorized to supervise Royal Canadian Air Cadets.

For this activity the official escorts are:  
Capt K.S. Dixon, Capt G. Watts, 2Lt A McDonald.

It is government policy to indemnify and provide legal assistance to members of the CF (which include officers of the CIC) and CIs for certain risks arising from the performance of their duties, including the supervision and escorting of cadets if:

- a. they acted honestly;
- b. they did not act maliciously
- c. they worked within the normal scope of their duties and responsibilities; and
- d. they met reasonable departmental expectations in the performance of their duties.

## **ACTIVITIES AND ITINERARY**

A detailed itinerary for this trip is attached. It outlines daily activities, timings, locations, method of transportation and accommodations that will be used.

**(Cadets will be supervised by officers of the CIC at all times)**

## **ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS**

In accordance with cadet policies, cadets are prohibited from consuming alcoholic beverages or using illegal drugs. If these rules are broken, the following may occur:

- a. the cadet may be sent home at the parent's/guardian's expense;
- b. the cadet may be prohibited from taking part in any further trips;
- c. the cadet may lose cadet training and cadet membership privileges; and
- d. if injured while under the influence of alcohol or illegal drugs, medical insurance **MAY NOT** apply and any resulting expenses could be the responsibility of the parent/guardian.

## **DOCUMENTATION**

Cadets shall have the following documentation in their possession before leaving home:

- a. **their provincial health card**; a photocopy of the card or its number written down could be refused by medical facilities who may see it as inadequate proof of identification;

**MEDICAL**

Prescribed medication MUST be given to a supervisor in a pharmacy-labelled bottle with current doctor’s orders clearly typed. Your child should bring only enough medication for the trip (plus a little extra in case of spillage).

**Medical Alert Bracelets.** Please arrange for your child to wear a medical alert bracelet as recommended by your physician or pharmacist for life threatening allergies or for complicated medical conditions. Complicated issues may require a written, detailed explanation to be kept on the cadet’s person while travelling in case they are separated from the Escorts.

**ADDITIONAL INFORMATION**

The only money cadets need on this trip is for souvenirs.

**EMERGENCY PHONE NUMBERS**

Capt K.S. Dixon – 613-242-4268 (Text or call)  
Capt G. Watts-613-847-4397

Regards,

Captain K.S. Dixon, CD  
Commanding Officer

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I, \_\_\_\_\_, give permission for \_\_\_\_\_ to attend  
Parent/Guardian Cadet

704 Cadet Squadron’s trip to the Toronto Island Airport and Hamilton Warplane Heritage Museum March 10-11 2018.

Cost for transportation, accommodation and meals: \$40.00 PAID by CASH or CHEQUE

\_\_\_\_\_  
Parents Signature

**THE TORONTO PORT AUTHORITY/  
ADMINISTRATION PORTUAIRE DE TORONTO**

**WAIVER OF CLAIMS**

**KNOW ALL MEN BY THE PRESENT**

that the undersigned on his or her own behalf and on behalf of the participant identified below, in consideration for the Toronto Port Authority permitting me to bring student named \_\_\_\_\_ aged \_\_\_\_\_ years (the "Participant"), to the Billy Bishop Toronto City Airport on \_\_\_\_\_ (date) for the purpose of touring the Billy Bishop Toronto City Airport, I/we hereby undertake to comply with all rules, regulations and requirements of the Toronto Port Authority, and I/we expressly agree to indemnify and hold harmless the Her Majesty in Right of Canada, the Toronto Port Authority and its directors, officers, employees, servants and agents, against any and all suits, actions, claims, costs or demands (including without limitation, suits, actions, claims, costs or demands for death, injury and property damage) arising or resulting directly or indirectly from the undersigned and/or the Participant's presence, use or occupancy of the aforesaid premises.

The undersigned for myself, the Participant, our heirs, administrators, executors, successors, trustees and assigns hereby waives any and all claims which, but for this Waiver, I/we may have or may hereafter acquire, against Her Majesty in Right of Canada, the Toronto Port Authority and its directors, officers, employees, servants and agents arising out of or resulting from the undersigned and/or the Participant's presence, use, occupancy or acts or omissions on the aforesaid premises.

Furthermore, in consideration for granting such authorization, the undersigned for myself and the Participant, hereby agree not to cause any injury/damage to person/property and shall promptly pay any damages, costs or charges incurred.

IN WITNESS WHEREOF, this Waiver has been duly executed at \_\_\_\_\_, Ontario this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

**WITNESS**

**SIGNED**

\_\_\_\_\_

\_\_\_\_\_

Name:

Title :



## **704 SQN Trip to the Hamilton Warplane Heritage Museum**

### **ITINERARY:**

#### **Saturday 10 March 2018**

- 0800 DEPART RCAF ARENA TRENTON
- 0930 SNACK BREAK – Enroute
- 1100 Tour of the Billy Bishop Airport/Toronto Island
- 1300 LUNCH
- 1400 Depart Toronto
- 1600 Arrive Hamilton (Mount Hope)-DINNER
- 1900 Arrive Museum – Opening Ceremonies/Aviation Activities
- 2200 Lights out

#### **Sunday 11 March 2018**

- 0700 Reveille
- 0730 BREAKFAST
- 0800 Pack up
- 0830 Closing Ceremonies/Luggage to Bus
- 0930 Museum Gift Shop
- 1030 Depart Hamilton (Mount Hope)
- 1130 LUNCH – Thickson Road (North of the 401)
- 1230 Depart for Trenton
- 1330 Enroute stop -Port Hope
- 1530-1600 Arrive Trenton

Times may change slightly due to traffic and will be posted on the Squadron FB site.



704 AIR FORCE CITY TRIP TO THE HAMILTON WARPLANE HERITAGE MUSEUM  
SATURDAY 10 MARCH-SUNDAY 11 MARCH 2018

Cadets and Staff will wear their full uniform to and from Hamilton.

Cadets must have their **HEALTH CARDS**.

Parkas, toques and black gloves are mandatory.

Squadron T-shirts will be worn in the evening. (available at the Canteen on Parade nights \$5.00)

As Cadets will be carrying their own gear, **BRING AS LITTLE AS POSSIBLE. IT IS ONLY ONE NIGHT.**

There are washrooms but **NO SHOWERS.**

**KIT LIST**

Sleeping Bag

Air Mattress (optional)

Pillow

PJ's

Toiletry Kit including a small towel and facecloth

1 Hanger

Extra socks and underwear

Running shoes and sweat pants for evening

Spending money for snacks and Museum Gift Shop

Medication will be collected (place in a Ziploc bag with instructions and Cadet's name)

Small flashlight

**CADETS MAY NOT BRING:**

Alcohol/cigarettes/recreational drugs/weapons/lighters/knives